

# WESTERN DISTRICTS LEARNING AND BEHAVIOUR UNIT

## PROCEDURES

### CONCERNS/PROBLEMS ARE IDENTIFIED

By the teacher or other professionals. Interventions have already been attempted and information gathered.

### REFERRAL AGREED TO

By the class teacher / principal and the parent. The referral form is signed and posted .

### SELECTION COMMITTEE

Accepts or declines the referral.

### INITIAL VISIT

Specific difficulties are discussed and the strategies already tried. Interim strategies are may be suggested while base line data is gathered .

**NOTE : Some teacher release time may be necessary**

### LEARNING BEHAVIOUR TEACHER GATHERS DATA

This may involve classroom observations , talking with parents , discussion with other teachers and adults involved and academic testing if necessary

### RETURN VISIT

On this visit the Learning and Behaviour teacher will discuss possible interventions and with the teacher and together they will put together a plan .

**NOTE : Teacher release time may be necessary .**

### IMPLEMENTATION

The RTLB will provide the necessary help and guidance to the classroom teacher / teachers aid etc to put the intervention package into action .

### FURTHER VISITS : MAINTANCE / FOLLOW-UP

Further visits and feedback sessions will occur as necessary . At times program's will be modified and possibly more data gathered and interventions changed .

### DISCONTINUATION

Students on the RTLB roll will be discontinued when appropriate learning and / or behaviours are being displayed and discussion has taken place with the teacher .